

**FIRE FIGHTERS PENSION BOARD - MINUTES**  
**NOTES of Meeting Held 9 June 2023**  
**Hybrid**

<b>Attendees:</b>	
Glynn Luznyj, (GL), Chair	Irina Volkova-Heath, (IVH)
David Greensmith, (DG)	Matt Mott, (MM)
Lee Russell, (LR)	Ralph Butler, (RB)
James (Jim) Bywater, (JB)	
<b>Minutes:</b> Liam Buckley (LB)	
<b>Apologies:</b>	
Louise Clayton, (LC)	Helen Scargill, (HS)
Susan Wilkinson, (SW)	
Sukhjot Kaur, (SK)	

**1. Attendance and Apologies**

Attendance and apologies were noted as above.

**2. Minutes and Actions Arising**

Minutes were reviewed and taken as a true and accurate reflection of the meeting held on the 6<sup>th</sup> October 2023. Actions were updated as follows:

*Action 52* – DG noted this has been superseded by the consultation responses and will be picked up under the agenda.

*Action 53* – Action agreed and can be closed.

**3. Pension Manager Update – Pensions**

DG gave the following update:

The payroll data is up to date and in the correct format as requested by West Yorkshire. The wholetime remedy data should be completed and sent over to West Yorkshire before the end of June 2023. For the on-call information, the original June deadline will be missed, West Yorkshire are aware of the situation and the service aim to hit the end of July. DG explained that the Payroll data is looking at 2015 – 2022, noting a change in provider half way through which is contributing to the additional time that this is taking to process. MM stated that the date was given to focus FRA's on this data, but was not concerned that the date will be missed. It is important that communication is kept open between both teams and to ensure the data is completed properly.

**4. Consultation: The Firefighters Pensions Regulations 2023**

DG gave the following update

The consultation came out on the 28<sup>th</sup> February and the response was sent back from the LGA on 23<sup>rd</sup> May. The copy circulated is the response from the scheme advisory board. The response has been reviewed, the consultation has answered many questions but also has raised many more questions and queries. There are issues around contributions and how the contributions owed will be paid off, as netting-off is not going to be allowed. The response does pick up a number of the key areas where the service required further clarification. MM noted the nervousness following the consultation, and noted a response from the Home Office who will provide a final set of requirements and regulations before Summer recess. The response from the Matthews case will be mid to end of September.

**5. Pension Board Risk Register**

DG & GL gave the following update:

The service has been working with the risk manager and putting the risks into the new format for the service, and the new risks from the last meeting have been incorporated. It was noted that the main review will take place in August. The remedy consultation will need more work on the wording of the risk and the remedy of this. All board members were happy with the new format of the risk register. The LGA response to the Matthews consultation has been received and will be circulated to the board members.

ACTION: DG & GL to review the risk register ahead of the next meeting.

**6. Pension Board Training Log**

GL gave the following update:

The log is to ensure that the service is up to date with all members of the board and all training they have received. This will be reviewed regularly to ensure the board are in line with regulations. All training was offered to board members.

**7. Update from Administrator**

MM gave the following update on behalf of HS:

The monthly return for March 2023 has been received and will be completed shortly, which will be followed by the benefit statements and the annual allowance notification. The KPI reports have been reviewed, over the last three months there have been four that did not meet the target, this is due to high volumes and leave, trends are attempted to be identified but no trends were found. Training webinars have taken place through to April and May. The data scores are looking good, one thing that will impact the score is not having the correct addresses of members, the service is identifying the members where the addresses are incorrect and will notify FARS to remedy this.

**8. Any Other Business**

No other business noted.

**Next Meeting date: 23<sup>rd</sup> August 2023**