

Fees and Charges for April 2021 to March 2022

Status	VAT	Current	Charges from
		(Net of VAT)	1st April 2021
		£	(Net of VAT)
			£
(a) Special Service Charges			
Attendance per Appliance per hour* Standard (Including crew)		318.40	320.30
<i>*£320.30 for the first hour and £80.10 per ¼ hour thereafter. E.g. between 1-6 mins round down, or 7-15 mins round up to the nearest ¼ hour interval.</i>			
Professional services per hour Standard <i>Eg Officer interviews, provision of advice</i>		83.70	84.20
Fire investigation Interviews Standard <i>£107.75 per hour or part hour</i>		107.10	107.75
Fire Investigator detailed Fire report Standard		374.90	377.15
(b) Other charges			
Extract of Fire reports Exempt		88.60	89.15
Some information retrieval may incur an additional administration charge of £39.90 ex VAT per search.			
Photographic/digital images Standard		Price on Application	P.O.A

c) Conference Suite
Scale of Charges from 1st April 2021

	Room Hire Only Monday – Friday Whole-day £
Conference Suite	
Room 1	291.67
Room 2	199.24
Room 3 - break out area	152.00
Room 4 (VDR)	199.24
Rooms 1 and 2	410.80
Rooms 1, 2 and 3	513.50

Catering Charges

Catering provide a range of buffets starting from £5.45 per person, including beverages. Prices will be quoted to clients on request taking into account their requirements, location and current food costs.

Charges quoted are subject to VAT at prevailing rates

A 50% charge of the total cost of the Room Hire Booking will be made if a cancellation is not received within 10 working days of the date of the hire.

Half day rates will be charged on a 25% reduction on a whole day rate.

The full charge for catering will be made if a cancellation is not received within 48 hours of the date of the hire. A charge of 25% of the total food cost will be made if the cancellation falls in the period of 5 working days to 48 hours prior to the booking.

The full cost of any damage or breakages inclusive of any consequential financial losses which such damage may incur whilst repairs or replacement of equipment is arranged, will be charged to the hirer