



Fire and Rescue Service
Headquarters, Pirehill
Please ask for Kay Johnson
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SERVICE IMPROVEMENT AND EQUALITY COMMITTEE

Monday 25 April 2016

2.15 pm

Room 1

Fire and Rescue Service Headquarters

Pirehill

A Chairman/Vice Chairman's Preview, for Mr I S Lawson and Mr G R Martin only, has been arranged for 1.45 pm

Howard Norris
Secretary to the Authority
14 April 2016

A G E N D A

PART ONE

1. Apologies
2. **Declarations of Interest**
3. **Minutes of the Service Improvement Committee held on 27 January 2016**
4. **Revised Terms of Reference (including the revised name change)**
5. **Update on the Corporate Safety Plan 2014/17**

Report and presentation by Mr Bob Preston, Corporate Safety Plan Manager
6. **Children and Young People Strategy Update**

Report and presentation by Mr Jim Bywater, Head of Central Prevent and Protect
7. **Date of Next Meeting**

The next meeting of the Service Improvement Committee is scheduled to be held on Tuesday 5 July 2016 at 2.15 pm.

8. Exclusion of the Public

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 12A of the Local Government Act 1972 indicated below”.

PART TWO

9. Exempt Minutes of the Service Improvement Committee held on 27 January 2016

(Exemption paragraph 2)

10. Operational Assurance Update

(Exemption paragraph 2)

Report and presentation by Mr Neil Burton, Operational Assurance Manager

**MINUTES OF THE SERVICE IMPROVEMENT COMMITTEE HELD ON
27 JANUARY 2016**

I S Lawson (Chairman)

Davies, P R
Day, W D
Deaville, M A

Martin, G R
Mitchell, Ms C
Taylor, J W

Apologies:- Banks, Mrs K M, Bowers, Miss S A, and Marshall R J.

Also in attendance: Mr G Luznyj, Director of Prevent and Protect; Mr H Norris, Secretary to the Authority; Mr B Moss, Corporate Safety Plan Manager; Mr N Burton, Operational Assurance Manager; and Ms D Dunlevey, Equality and Diversity Manager.

PART ONE

Documents referred to in these minutes as schedules are not appended but will be attached to the signed copy of the minutes. Copies, or specific information in them, may be available on request.

Minutes of the meeting held on 27 October 2015

31. **RESOLVED** – That the Minutes of the meeting held on 27 October 2015 be confirmed and signed by the Chairman.

**Corporate Safety Plan 2014/17 Update
(Schedule 1)**

32. The report and the presentation provided an overview and opportunity for discussion regarding the Corporate Safety Plan (CSP) 2014/2017.

The presentation focused on the continuing development of the risk analysis being undertaken which enabled the delivery of the Service's Home Fire Risk Checks (HFRC) to be targeted to the most vulnerable members of the community. The presentation also provided a brief update on how the Service was preparing for the publication of the Annual Statement of Assurance and sought approval to commence the planning process to develop the next Corporate Safety Plan for 2017/2020.

The role of the CSP Manager was to work with Department and Service Delivery Group Leads, ensuring that activities were targeted and showed a link to the priorities set out within the CSP.

Home Fire Risk Checks

The report advised that accidental dwelling fires and injuries were not uniformly spread among the population and were more likely to occur in areas with a high proportion of people from 'at-risk' groups.

Through analysis of incident data the Service had been able to identify those groups who, historically, had accidental dwelling fires, the severity of those fires and whether the fire resulted in a fatality. They had then been able to identify some of the most common characteristics shared by these groups such as age, ill health, disability, alcohol consumption and smoking and by combining this information with various other data sets such as Mosaic, the Service was able to identify the households and create a person profile of those most vulnerable from fire.

Data sharing with partners was crucial in developing this new way of working and it involved the linking of incident data with socio-demographic data such as health data, employment status, census information and housing tenure etc. SFRS had along with each Fire and Rescue Service in England entered into an Information Sharing Agreement with NHS England and had received information, commonly known as "Exeter Data", relating to approximately 170,000 people within our geographical area. This contained information regarding the age, gender and address of individuals aged 65 and over and who were registered with a General Practitioner (GP) in Staffordshire.

With the introduction of the Exeter data and updated versions of Mosaic 2015 and a further opportunity to review more recent incident data the Service had continued to refine its risk analysis process. The Service had identified that people aged 65 and over, people who live alone, people with a disability or limiting long-term illness, families on low incomes, lone parents or people with mental health problems were among those at greater risk.

These households had therefore, based on their levels of vulnerability and shared characteristics, been further prioritised by their Mosaic group into our Gold, Silver and Bronze cohorts for the delivery of Home Fire Risk Checks. Those in the Gold cohort were identified as the Mosaic groups who potentially had a higher probability of experiencing a severe accidental dwelling fire and were also identified by the Exeter data as being over 65yrs of age. The Silver cohort were also considered as having a high probability of experiencing an accidental dwelling fire and were likely to be elderly citizens but were not specifically identified as such within the Exeter data. The Bronze cohort were also considered as potentially having a high probability of experiencing an accidental dwelling fire but were not identified within the Exeter data or within the same Mosaic group as the Silver cohort.

The intelligence had been disseminated to local prevent teams to provide focus for this work. Measures had been developed to inform how much prevent activity had taken place for these groups and the effects on the numbers of incidents occurring in these groups. As well as being the focus of the Service's HFRC strategy the identification of the Gold and Silver cohort would also provide the target audience for the delivery of the extended "Safe and well" visits as part of the SAfER and PHE Pilot schemes.

The presentation explained the risk stratification process by which the Service had identified some of the most vulnerable members of the community and therefore prioritised these individuals, reducing risk and more efficiently and effectively using resources.

In response to a question Members were advised that information in relation to pay and spending came from the census. The Service looked in detail at the characteristics which made them more vulnerable from fire eg living alone, on benefits, in rented accommodation etc. Mr Moss advised that in relation to Mosaic, scores over 100 gave a good indication of

vulnerability. Some of the Mosaic types were listed in the presentation. A Member commented that it would be useful for Members to have a grasp of the categories used. That information would be made available for Members.

A Member commented that her political party used Mosaic data for canvassing but it was not an exact science. Mr Moss advised that that Service used Mosaic data, overlaid with Exeter Data and historical incident data to pinpoint those at risk. Members were reassured that the Service was targeting the right areas. A Member commented that there would always be an exception to these data sets. A Member commented upon the fire at Windsor Castle. Mr Moss advised that out of 500,000 households there would always be people not meeting the profile but were still vulnerable. Where the Service was working with partners and when they targeted a particular area the Service would still apply local intelligence.

The number of HFRCs carried out in Gold, Silver and Bronze category households was outlined in the presentation, together with the total number of HFRCs undertaken since April 2015.

A Member referred to the policy of the Service to revisit properties where there had been house fires and was advised that the Service did do follow up visits in most cases. Some households may slip through the net, for instance, if the fire service had not been involved and the householder had gone to accident and emergency with burns but the information was not shared. This information was not currently available from A and E. Once this was available then the Service could then target these households.

A Member commented upon the Service's role in educating the public on staying safe in their homes. The Service had over the years reduced fires greatly, which was a wonderful achievement but would need to watch that they did not go up again.

A Member commented that the aim of the Service was to have no fires. He enquired as to whether the Service noted if there had been working smoke detectors in properties where there had been a fire, as some people took out batteries. Mr Moss advised that the Service undertook an "after the fire" check which included whether or not there was a smoke detector, whether it was working, whether it had batteries etc. The Service also recorded whether there were other causational factors such as excessive drinking or drugs involved. This information was recorded in performance reports. The Member commented upon the heightened risk of fire should the occupant smoke. Members were advised that smoking was a behavioural and cultural issue and was addressed as part of HFRCs. Smoking cessation sessions were highlighted to householders and the Service could access help should the householder wish to cease smoking. The safe and well visits went far beyond the HFRCs but had an impact on those issues that made people vulnerable from fire.

Mr Luznyj advised that some people fell outside of the predictive model and gave reassurances that the Service was working with partners to identify these individuals. The process was constantly evolving. The Service was trying to link in with Universities to give the Service some academic support and to see if there was anything else that they could identify that the Service could use.

Members discussed the dangers of electronic cigarette chargers and also the increased use of candles and burners in the home.

Mr Moss advised that the Service always recorded the circumstances of a fire and where they spotted a trend they would highlight this. For instance with “white goods” they would make a note of the make, model and serial number and if it was identified that there had been numerous occurrences involving a fault in the same model of appliance manufacturers would then do a product recall. If there was a design fault then this would be shared with other fire and rescue authorities and the industry.

A Member commented that it was important for the Service to publicise how the processes that it had developed had reduced and reduced fires. It was important to publicise the behind the scenes work that had been going on and that the numbers had not just reduced on their own. The Service had been clever at using their data to target and reduce fire deaths and injuries to the extent that just one death had a huge percentage increase on the statistics.

A Member commented that at Leek a room was used by the local Radio station which he felt would be more than happy to put out a five minute bulletin from the Service. This could be replicated elsewhere in the Authority’s area. He did not feel that the Service publicised itself enough.

Another Member commented upon the need to work closely with Age Concern and to hold sessions with elderly members of the public to make them aware of dangers in the home. Another avenue to use was Radio Stoke and other local radio stations to publicise the good work of the Service.

Mr Moss commented upon the Service’s wider role with health on the preventative agenda and welcomed the comments of Members.

Annual Statement of Assurance

The Authority was required to produce an Annual Statement of Assurance in order to comply with the requirements of the Fire and Rescue Service National Framework. The content of the Annual Statement of Assurance was detailed in the ‘Guidance on Statements of Assurance for Fire and Rescue Authorities in England’ published by the Department for Communities and Local Government in May 2013. The date for publication of the Statement of Assurance was a matter for the Fire and Rescue Authority to determine however there was a requirement to publish one in the financial year 2015/2016. It was appropriate for the publication to take place following the publishing of the Statement of Accounts and the Audit of these Accounts as a clear link could be made between the two.

One of the principal aims of the statement was to provide a way in which communities, Government, local authorities and other partners may make a valid assessment of their local fire and rescue authority’s performance.

The report outlined the areas that would be included in the statement. In line with the process adopted in previous years it was proposed that the Statement of Assurance be produced for initial consideration of the Audit Committee and for final approval by the full Fire Authority in March 2016. Using the same format as the previous year the document would provide information relating to the Service’s performance during the financial year 2014-15. Included within the statement would be a number of extracts and links which direct the reader to more

detailed information that had been previously published in other formats such as the Corporate Safety Plan and Statement of Accounts.

Corporate Safety Plan 2017/2020

The current Corporate Safety Plan (CSP) was launched in April 2014 and was approaching its third and final year and it was therefore necessary to begin work toward development of the next CSP. The plan sets out the Service's Corporate Priorities and guiding principles along with a broad outline of the activities the Service aimed to undertake in order to achieve its ultimate vision of making Staffordshire the safest place to be.

In order to deliver the 2017/2020 Plan in a timely and effective way it would be necessary to establish a project group reporting through the Prevent and Protect Directorate under a project guideline and timetable. The project would aim to develop and implement the CSP 2017/2020 which would remain within a 3 year planning cycle paying due regard to the requirements of the National Framework and other legislative acts. The main project group objectives were outlined in the report.

As a result of the planning arrangements being proposed, the FRA would be in a strong and resilient position, fully understanding the risks faced by its diverse communities. Working in partnership, the FRA would ensure the effective and efficient delivery of services targeted to that risk making Staffordshire the safest place to be.

Over the next few years the FRA would face what could only be described as their greatest challenge. As a result of the fragile global economy, shrinking public services and increased vulnerability due to an ageing population and welfare reform, the FRA and the Service must ensure that every pound spent was spent wisely and wherever possible in Staffordshire.

The development of the next CSP would maintain this core vision; contributing to the Staffordshire Strategic Partnership priorities of ensuring that Staffordshire would have a thriving economy and be a safe, healthy and aspirational place to live.

Mr Luznyj advised that the results of the Peer Review would feed into the natural planning of the next Corporate Safety Plan. External scrutiny of the plan would be undertaken.

33. **RESOLVED** – That the progress of the Corporate Safety Plan 2014/17 be noted.

Date of Next Meeting

34. Members were advised that the next meeting of the Service Improvement Committee was scheduled to be held on Monday 25 April 2016 at 2.15 pm.

Exclusion of the Public

Upon the motion of the Chairman it was:

35. **RESOLVED** - "That the public be excluded from the meeting for the following items of business which involved the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 12A of the Local Government Act 1972 indicated below".

PART TWO

Exempt Minutes of the Service Improvement Committee held on 19 October 2015 (exemption paragraph 2)

36. The Exempt Minutes of the Service Improvement Committee held on 19 October 2015 were confirmed and signed by the Chairman.

Operation Assurance Update (exemption paragraph 2)

37. - 38. Members considered the Operational Assurance Update, an overview on the Peer Review Progress and a presentation on the Bosley (Wood Treatment) Incident.

Home Safety Centre Review Considerations (exemption paragraph 3)

39. – 40. Members considered a report on the review of the Home Safety Centre.

CHAIRMAN

2016 Terms of Reference

Stoke-on-Trent and Staffordshire Fire and Rescue Authority

Service Improvement and Equality Committee

Terms of Reference

Constitution

The Panel consists of 10 Members with a quorum of 5.

Purpose

The purpose of the Service Improvement Committee is to consider and recommend options regarding the strategic direction of and the co-ordination of activities undertaken by Stoke-on-Trent and Staffordshire Fire and Rescue Authority (FRA) in terms of corporate planning, performance, equality and diversity and service development. To make recommendations for improvements in all aspects of service delivery relating to the objectives contained within the Corporate Safety Plan (CSP).

Vision

To make Staffordshire the safest place to be

Terms of Reference

- To consider the short, medium to long term strategic development needs of and demands on the FRA in terms of corporate planning, performance and improvement.
- To make recommendations regarding the FRA's Corporate Safety Plan (CSP) having regard to the Fire and Rescue Service National Framework for England, all other relevant legislative duties and the high level outcomes sought by the Staffordshire Strategic Partnership.
- To consider and recommend suitable strategic indicators and performance measures to evaluate all aspects of service delivery relating to the objectives contained within the CSP.
- To monitor all aspects of service delivery against objectives of the CSP.
- To consider and recommend a corporate consultation framework to inform the development of future iterations of the CSP.
- To share improvement opportunities with national, sub-national and local strategic partners and other stakeholders.
- To make recommendations regarding effective ways to inform the public, partners and stakeholders of the performance achieved by the Authority in relation to the objectives contained within the CSP.

- To develop the Service Safety Plan that identifies all foreseeable risks that could affect the community, including those of a cross-border, multi-authority and national nature.
- To review how prevention, protection and response activities are best used to mitigate the impact of risk on communities, in a cost effective manner, working individually or collaboratively.
- To review when appropriate risk assessments to ensure the analysis of gaps between the existing capability and that which is needed to ensure national resilience is available.
- To ensure the Corporate Safety Plan is accessible and available to the public. Ensuring all stages of the plan reflect effective consultation, the plan covers at least a three year period and is reviewed as necessary.
- To provide information to Members on how the Service is engaging with statutory and external partners in influencing the agenda across the partnerships from children and young people to adult services.
- To drive improvement on equality matters.
- To monitor and develop the Authority's policies, procedures and strategies in respect of equality and diversity issues.
- To recommend new or revised equality and diversity policies and procedures where necessary and to review and monitor outcomes.

Delegation:

No delegated powers.

Reporting to:

Minutes of the meeting go to the Strategy and Resources Committee.

Frequency of Meetings

The Committee will meet four times each year.

(Established by the Authority on 21 October 2013 for implementation following the annual meeting of the Authority in June 2014, amended March 2015, amended March 2016)

Stoke-on-Trent and Staffordshire Fire and Rescue Authority

Service Improvement and Equality Committee

25 April 2016

Update on the Corporate Safety Plan 2014/2017

Report of Bob Preston, Safety Plan Manager

SUMMARY

This report and the presentation to be given at the meeting will provide an overview and opportunity for discussion regarding the Corporate Safety Plan (CSP). It will review the ongoing work of the Corporate Safety Plan 2014/2017.

For the April meeting, the presentation will focus on the development of performance/data tools, which support improved analysis, to enable a more targeted pro-active approach to road traffic collisions and small/secondary fires across the service. There will also be a brief update on the LGA Peer Review and an update on the planning process for the Corporate Safety Plan 2017/2020.

The role of the CSP Manager is to work with Department and Service Delivery Group Leads, ensuring our activities are targeted and show a link to the five priorities set out within the CSP.

RECOMMENDATIONS

The Service Improvement and Equality Committee Members note the contents of the report and discuss progress of the current 2014/2017 Corporate Safety Plan.

Financial Implications

All activities and Service delivery are within agreed budgets for 2016/17

Legal Implications

The Service is required to provide transparent access to relevant data for use by members of the public. This will allow the Service to provide information in a more effective manner.

As outlined in the Corporate Safety Plan 2014/2017, we understand that being accountable and transparent is not only a legal responsibility but also an opportunity to truly engage with our communities, staff and partners. Accurate, meaningful and timely information helps the community understand what it is we do and helps them to participate in shaping how we will deliver the right services in the future.

Equality and Diversity

The CSP is subject to a People Impact Assessment (PIA) throughout the project to assist with the CSP implementation. The PIA process has been developed to ensure that it satisfies the requirements of the equality framework, making it practicable, reducing complexity and adding value. The PIA will be supported by the Equality and Diversity Manager.

The use of understandable language in communicating information internally and to members of the public will help to ensure that the information is accessible and can be understood by as wide a range of people as possible. The intelligence and community feedback provided within the “geographic” and “individual” tiers will help inform the Service of vulnerability and aid our understanding of wider community needs by enabling risk based profiling of individuals and groups.

Risk Implications

Failure to satisfactorily plan and evaluate performance as part of an Integrated Risk Management Plan/CSP would place the FRA and the Service in a vulnerable position, whereby it will be unable to demonstrate effective and efficient monetary spend through collaboration and the appropriate targeting and allocation of resources to risk in our communities.

All risks will be monitored via a risk register and managed with support from the Corporate Risk Manager.

Protective Security Consideration

We are fully compliant with data protection and information sharing protocols. The information we possess is anonymised for reporting purposes, we are required to ensure that controls are implemented to prevent compromise to the confidentiality, integrity and availability of our information as a whole. Without these control measures in place we cannot provide the information assurance we need to confidently act upon the intelligence gained to make robust decisions. The recently concluded data warehouse project will provide a repository of consolidated, standardised, quality assured data as the basis for incident reporting. It will enhance the accuracy and reliability of information produced for use by the Service in relation to incident information.

Procurement and Social Value

There is the potential for social value from better engagement with the public, through more accessible and understandable information being published and through increased opportunities for volunteering eg. Completion of Post Incident Questionnaire and HFRC's

Consultation and Engagement undertaken

As a public sector organisation we have duties derived from a number of frameworks and legislation to ensure that we engage with our stakeholders on key decisions and developments or changes to the Service.

The Service was commended for the extensive consultation and engagement undertaken when developing the current Corporate Safety Plan. This consultation process was also reviewed by the Scrutiny and Performance Committee.

Background

Corporate Safety Plan 2017/2020

In order to deliver the 2017/2020 Plan in a timely and effective way, a planning schedule and agreed baseline for the identified organisational priorities will be agreed and aligned to Directorates. Internal focus groups will be scheduled to take place during May/June.

In order to reach all of the identified stakeholder groups a range of consultation techniques need to be adopted. The following table identifies possible options:

Consultation Channel	Stakeholder Audience
Workstream Groups	Staff/Representative bodies
Online Survey	Residents, partners, community groups,
County show	Residents, partners, community groups.
Hall Test Surveys	Residents
Letters and Discussions	Local MPs, partners, community groups
Letters	Protected Characteristics groups
Letters and discussions	Neighbouring Fire and Rescue Services
Focus Groups	Fire Authority Members Community Room Users Young Person Groups
I news, Intranet questionnaire, Team briefings and meetings, Staff focus groups	Staff /Representative bodies

This consultation will be developed alongside the Head of Communications and Equality and Diversity Manager.

Involvement of the representative bodies (FBU, RFU and UNISON) will be key, to ensure that they are an integral part in the development of the plan and participate fully in communicating the vision with their respective members. This will be ongoing throughout the project adding value and supporting enhanced workforce engagement.

All interaction will be used to develop and enhance the initial proposals which will be consolidated during and post this initial consultation and involvement phase.

Performance Reporting

The continual development of performance reports and intelligence will enhance the coordinated approach of our Prevent, Protect and Response activities and make information clearer to members of staff and assist all those engaging with and using the information to target our activities and resources to reach the most vulnerable members of the community.

Road traffic collision Incidents (RTC's) attended by SFRS are up this period, when comparing to last years.

Although there have been less SFRS attended RTC's involving extrication there has been an increase of 1% on victims involved in a collision.

To provide a more focused profiling tool for road related incidents SFRS are now utilising MAST. MAST, is a product provided by Road Safety Analysis, their products are used by public sector organisations, charities, transport consultants, listed companies and national government.

MAST is an award winning online reporting tool, allowing detailed analysis of road casualty data and socio-demographic profiling to develop interventions.

Many highway authorities use MAST for detailed studies to improve delivery to high risk road user groups such as motorcyclists and young drivers.

MAST will provide:

- Insight into casualties and drivers.
- Easy to examine resident and road risk in any area
- Comprehensive coverage of strategic roads and local routes
- Mosaic profiling to enable us to shape future Safe and Well visits.

Small Fires.

Small fires account for 16% of all incidents attended by SFRS, 3rd behind primary fires and false alarm good intent. The 6 month trend shows an expected decline through Winter and beginning of a rise as we enter Spring/Summer.

Utilising the current demographic intelligence data, through our 3 tiers reporting tools we can identify affected ward areas, property types, days and times of the week and break this information down into the top 3 mosaic types. This information allows us to target our resources and campaigns efficiently and effectively, but by partners sharing information we can now also link areas of anti-social behaviour (ASB) with our own data, highlighting further areas of potential risk.

LGA Peer Challenge

The LGA Peer Challenge provides a level of external challenge and potential improvement by bringing together a team of peers from across the fire sector and other sectors. The process is

designed to equip the review team with information about SFRS in the form of a self-assessment, across a set of assessment criteria.

The latest review took place between 21 and 24 March 2016.

There were set Key Assessment Areas (KAA)

- Community Risk Management
- Prevention
- Protection
- Preparedness
- Response
- Health and Safety
- Training and Development

For the purposes of the 2016 review, SFRS identified Community Risk Management, Response, Prevention and Preparedness as our main focus with a lighter touch look at Protection, Health and Safety and Training & development.

Alongside the review of SFRS's self-assessment, there was a focus on:

- Organisational culture – how well our corporate vision is embedded throughout the organisation
- Leadership, capacity and governance
- Fire control – quality and level of service
- The use of data as a means of intelligence to drive priorities and delivery of outcomes
- The public health agenda

A number of Focus groups and interviews were held across the service and Fire Control following general lines of questioning to identify how we work together towards common targets and in turn achieve better outcomes for our workforce and community.

A presentation of a summary of the findings was delivered by the Peer Review Team on 24 March, the full report will be forwarded in the coming weeks. Further information will be delivered by the operational assurance manager.

Key areas of achievement will be outlined in the presentation.

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Stoke-on-Trent and Staffordshire Fire and Rescue Authority

Service Improvement and Equality Committee

25 April 2016

Children and Young People Strategy update

Report of Jim Bywater, Head of Central Prevent and Protect

SUMMARY

This report is intended to provide an update of the current review of our children and young people work (CYP). This work is part of the wider prevention review which is currently under way.

The Review includes these main core roles:

- Children Safeguarding
- CYP schemes
- CYP education
- CYP fire setters

Children Safeguarding

Children safeguarding review, (along with safeguarding adults), covers the policy and procedures, referral pathways, training and recording of concerns.

The policy has been rewritten and is expected to be out for consultation mid April 2016. The previous policy did not contain the current procedures or capture the current concerns facing CYP. Three main levels of training have been established, which are:

- Level 1 training, which is an interactive E learning package for all staff.
- Level 2 training for managers and Tactical Advisors who are required to make some level of judgement for referral.
- Level 4 for a small cohort of staff who will monitor the recording process and give guidance to our staff, however not to be the referral person.

Three referral pathways have been agreed with all three safeguarding boards. The pathway includes specific referral telephone numbers with three main levels of referral. The first being 999 call for immediate action. The second includes Multi agency hubs and the third being referral into local support teams. These are included with in the policy and procedures document and also within an information hub in learn-pro. The previous training was varied and the structure needed to be improved. A new single point location for recording referrals will be introduced mid April.

CYP Schemes

This work will challenge our current schemes and review against our purpose laid out in our CYP strategy. The purpose is focused on being healthy, staying safe, enjoying and achieving, making a positive contribution and achieve economical wellbeing. Other schemes outside SFRS have been reviewed; however there isn't one scheme currently that captures all of the elements under our purpose. Fire Cadets has a good branding and currently it appears that Fire Cadets could be enhanced to meet all parts of the CYP purpose.

CYP Education

This work is currently in its early stages of development. So far the feedback around our education packages is that they need updating. A more tailored approach with specific education modules could be developed along with the support and use of the life skills project.

CYP Fire setters

Currently this is managed through local prevention teams. The review will speak and engage with partners and review the training c being carried out. It will also review the follow up process for referrals into our service.

RECOMMENDATIONS

This report is for awareness only.

Financial Implications

There are no specific financial implications identified at this point, however the CYP schemes will need to be funded. This will be included within an options paper seeking approval.

Legal Implications

This document has regard to the statutory guidance:

1. Working together to safeguard children March 2015 ***"...Everyone who comes into contact with children and families has a role to play..."***
2. Children's Act 2004 ***"...Safeguarding board members have a statutory responsibility..."***
3. Care Act 2014 ***"...Local Authority must establish safeguarding boards..." – Our Partnership***

This policy is in keeping with Staffordshire and Stoke-on-Trent Safeguarding Children's Board and Staffordshire and Stoke-on-Trent Adult Safeguarding Partnership policies and procedures and their respective workforce development and training strategies.

Equality and Diversity

The new policy and procedures document will enter the consultation process mid April 2016. Guidance has been sought from our Equality and Diversity lead and will feature within the consultation and the PIA.

Risk Implications

Investing in CYP will help us to deliver 'upstream prevention', capturing health issues at an early stage and also behaviors before they become embedded into adulthood. Not carrying out this work will not support the deeper causes of poor health and behaviors to fire and risk within the home.

We sit on all safeguarding boards and contribute to the safety of the community of Staffordshire. The risk of not having the right training and referral pathways could lead to safeguarding issues being missed by our staff.

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